

The Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 12th day of October 2021, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch, Lonnie Mayberry, and Carol Vinton present.

Motion by Vinton, seconded by Mayberry to approve Consent Agenda and Accounts Payables, and minutes from October 5th as presented. There were no liquor license renewals. Motion carried on a vote: Ayes: 3, Nays: 0

Jeff Roiland & Chris Nieland with Western Iowa Network came before the Board. Motion by Mayberry, seconded by Vinton to move forward with Option 1 of the North of Glenwood build of fiber with APRA funds up to around \$500,000.00. There is also an ability to amend the current contract with an addendum to use the current contractor. Motion carried on a vote: Ayes: 3, Nays: 0

Mills County Engineer, Jacob Ferro was present for the next items on the agenda. There were no utility permit reports. Motion by Mayberry, seconded by Vinton to authorize Chair to sign payment to HGM Associates for design on the Paddock Ave. bridge using FM funds in the amount of \$1,718.36. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to approve Resolution 21-31 for stop sign on 196th Street. Motion carried on a vote: Ayes: 3, Nays: 0 Roll Call: Mayberry-Aye, Vinton-Aye, Crouch-Aye

RESOLUTION 21-31

WHEREAS, under the provisions of Chapter 321.345, Code of Iowa, the Board of Supervisors and the County Engineer are empowered to designate the location and erection of Stop Signs, and,

WHEREAS, certain highways made designated as through highways with erection of Stop Signs at specific locations furnishing access there to or the designation of any intersection as a stop intersection and erect like signs at one or more locations of access to such intersection, and,

NOW THEREFORE BE IT RESOLVED, by the Mills County Board of Supervisors in this 12th day of October, 2021 recognized as the official location of One Stop Sign located at 196th and Brohard Av. and that said intersections will be a Two Way Stop as shown on the attached Mills County Map

Motion by Mayberry, seconded by Vinton to approve Resolution 21-32 for County Engineer to be allowed authorization for certification of completion of work.. Motion carried on a vote: Ayes: 3, Nays: 0 Roll Call: Mayberry-Aye, Vinton-Aye, Crouch-Aye

RESOLUTION 21-32

Whereas, Mills County has employed Jacob Ferro as Mills County Engineer beginning August 9th, 2020

NOW THEREFORE BE IT RESOLVED, by the Mills County Board of Supervisors in session this 12th day of October, 2021 that Jacob Ferro be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connections with all Farm to Market and Federal or State aid construction projects in the county

Motion by Vinton, seconded by Mayberry to sign and approve annual weed commissioner's report. Motion carried on a vote: Ayes: 3, Nays: 0

During General Discussion, the Engineer discussed the potential of looking into hiring 12 employees to complete roadside management. There is a program that provides for the use of equipment. These individuals would also be taking care of noxious weeds and annual reports due, as well as mowing other County-owned property.

Craig Akridge and Mark Mossman, previous owner and father-in-law, were present to discuss the retaining wall he had put in without getting a permit. The concerns and reason Akridge put this in was due to safety concerns for his family because of the way his driveway goes into the road. Engineer Ferro explained the concerns the County has with where the wall is in County right of way and being hit by a car or County equipment for maintenance. Akridge tried to purchase land from the adjoining landowners, but they refused. The Board has asked that Akridge work with County Engineer and the contractor to work things out. Akridge will pay permit costs and work with everyone on this.

Travis Oetter, Sheriff and Sabrina Johnson joined the session. Motion by Vinton, seconded by Mayberry to authorize the Sheriff to contact Pottawattamie County and notify them that the SWINE contract does not benefit Mills County and that we can bring that deputy assigned to the Task Force back and make them a County road deputy and terminate the contract. Motion carried on a vote: Ayes: 3, Nays: 0

For discussion only: Sheriff Oetter wasn't sure where it states the office staff is tied to the Sheriff's salary. It was explained several years ago a percentage amount was put in place and it was to reward the office manager who had more duties. However, since the Sheriff's salary is at a much higher amount, it was stated that the current office staff salary is competitive for their workload in the department. No changes to be made at this time.

Motion by Mayberry, seconded by Vinton to purchase a transport van now, and upgrades at a later date. This used-van will be purchased from Tabor Motors in the amount of \$14,000.00. This would be a purchase due to COVID that could be paid from APRA funds. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Vinton, seconded by Mayberry to accept the resignation of Sabrina Johnson, Office Manager effective Friday, October 15, 2021. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to approve temporary part-time employee, Sabrina Johnson, at a rate of \$24.54/hour effective October 18, 2021 until an office manager has been hired and trained. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to approve David Hendrix for vacancy appointment to Conservation Board through December of 2022. Motion carried on a vote: Ayes: 3, Nays: 0

Cara Morgan, Golden Hills RC&D Representative, joined the session. Morgan gave updates and the status of what amount of funding will be left in this project. It was the consensus of the Board to add back in either one or both of the projects previously designed but pulled because funding had not been available and complete what we can to use up the excess funds so none will be returned.

Motion by Mayberry, seconded by Vinton to approve GAX #78 in the amount of \$14,554.00. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Vinton, seconded by Mayberry to approve Resolution #21-33 to set Public Hearing for UR Plan on November 9, 2021 at 10:00 a.m. Roll Call: Mayberry-Aye, Vinton-Aye, Crouch-Aye

RESOLUTION 21-33

Resolution Setting Date for a Public Hearing on Designation of the Mills County Housing Urban Renewal Area and on Urban Renewal Plan and Project

WHEREAS, a proposal has been made to the Board of Supervisors (the “Board”) of Mills County, Iowa (the “County”) which shows the desirability of designating a portion of the County as the Mills County Housing Urban Renewal Area (the “Urban Renewal Area”), pursuant to the provisions of Chapter 403, Code of Iowa; and

WHEREAS, under such proposal the real property (the “Property”) lying within the boundaries set out in Exhibit A would be designated as the Urban Renewal Area; and

WHEREAS, this Board is desirous of obtaining as much information as possible from the residents of the County before making this designation; and

WHEREAS, a proposed urban renewal plan (the “Plan”) has been prepared for the governance of projects and initiatives to be undertaken on the Property and which authorizes a certain initial urban renewal project to be undertaken in the Urban Renewal Area consisting of providing tax increment financing support to N-T Lands, L.L.C. in connection with the construction of public infrastructure necessary to support the development of a residential subdivision; and

WHEREAS, it is now necessary that a date be set for a public hearing on the designation of the Urban Renewal Area and on the Plan;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Mills County, Iowa, as follows:

Section 1. This Board will meet at the Supervisor’s meeting room Courthouse, Glenwood, Iowa, on November 9, 2021, at 10:00 o’clock a.m., at which time and place it will hold a public hearing on the designation of the proposed Urban Renewal Area described in the preamble hereof and on the proposed urban renewal plan and project for said Urban Renewal Area.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in the County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the Mills County Auditor is hereby designated as the County’s representative in connection with the consultation process with the Glenwood Community School District which is required under that section of the urban renewal law.

Section 4. The proposed Plan is hereby submitted to the County’s Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

The Urban Renewal Plan can be viewed at the County Auditor’s Office and also on the Mills County Website.

Motion by Mayberry, seconded by Vinton to approve use of Courthouse lawn for SquareCrow Days in the area used by Farmer’s Market so a photo booth could be set up during the hours of 9:00 a.m. to noon to take photos of the children. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Vinton, seconded by Mayberry to approve cigarette permit for Love’s Travel Stop #704. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to appoint under the direction of Dr. Baer, Mills County Medical Examiner, the following individuals as Assistant Coroners: Shaila Coffey, Michael Brown, Gavin Gray, and Andrea Mills. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to approve contract of existing open electrical permits. The Board approved this contract pending a change in the scope of services 3.1.1. to reflect existing open electrical permits only with JDW Midwest, LLC at a \$125.00/hour until all open electrical permits prior to and on July 16, 2021 are finished. All new permits effective July

17, 2021 and forward will be done by State Electrical. Motion carried on a vote: Ayes: 3, Nays: 0

There being no further business to come before the Board, they adjourned to meet on October 19, 2021.

Richard Crouch, Chair

ATTEST:

Carol Robertson, Auditor