

The Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 5<sup>th</sup> day of October 2021, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch, Lonnie Mayberry, and Carol Vinton present.

Motion by Vinton, seconded by Mayberry to approve Consent Agenda and minutes from September 28<sup>th</sup> as presented. Motion carried on a vote: Ayes: 3, Nays: 0

City of Malvern Mayor, Fred Moreau and Malvern City Clerk, Joe George were present to share with the Board of Supervisors regarding a potential 80/20 annexation of approximately 320 acres along 315<sup>th</sup> Street. George said this is promoted for more growth to Malvern. A two-acre lot is being purchased by Dollar General in that area since this would be within the two mile limit.

Joshua Gutttau and Bob Minert with Olsson Engineering gave a presentation of a proposed conservation development Gutttau was planning to do. Discussion regarding utilities was held and potential ways he may be able to bring to this area as opposed to well and septic. He will continue the process and return to the Board if he has more questions. No action-discussion only.

Mills County Engineer, Jacob Ferro was present for the next items on the agenda. There were no utility permit reports. Motion by Vinton, seconded by Mayberry to approve payment to Genesis Contracting for new shop building in the amount of \$43,177.50 of construction costs. There is still retainage of \$240,565.13 for completion of the project. Motion carried on a vote: Ayes: 3, Nays: 0

Michael Galloway, HR Attorney joined for discussion on longevity pay for Matt McManigal. Longevity pay is not something to be prorated. To receive longevity pay, you must be in that position prior to payment. Moving from a union position to non-union, he is not eligible for a proration of the funds.

Ferro had some rough estimates on a replacement garage: \$15,000 to \$20,000 for a three-car garage or larger for \$80,000-\$100,000 range similar to the old one. Ferro said if he could build something a little bigger he would be able to put in the sign truck and inventory. The Board told Ferro to continue exploring the idea of a larger building.

During Discussion, Ferro stated Matt McManigal's prior position of Equipment Operator position is posted. Also there were concerns regarding a retaining wall built in the right-of-way. Ferro will send a letter to the homeowners.

Holly Jackson, Building & Zoning Dept joined the session with updates of Board of Adjustment, Planning & Zoning, and a current status of permits.

Motion by Vinton, seconded by Mayberry to approve request of increased hours for part-time employee up to 29 hours as needed. Motion carried on a vote: Ayes: 3, Nays: 0

Chief Deputy Sheriff, Josh England and Sabrina Johnson joined the meeting. England explained that Sabrina Johnson, Office Manager, has taken another job and he is requesting approval to hire for the office manager position. Motion by Vinton, seconded by Mayberry to approve hiring an office manager. Motion carried on a vote: Ayes: 3, Nays: 0

Lu Anne Christiansen, Recorder requested approval for digitizing records. Motion by Mayberry, seconded by Vinton to approve digitizing records in the amount of \$70,905.00 using ARPA funds. Motion carried on a vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Vinton to approve GAX #77 in the amount of \$128,051.00. Motion carried on a vote: Ayes: 3, Nays: 0

A memo was presented to the Board of Supervisors from Communications Supervisor, Susan Wiegel requesting the Board allow a MOU with the Union for an increase in wages in Dispatch. In order to be more competitive with surrounding counties, Michael Galloway, HR Attorney, recommended this to hopefully retain employees and also be able to hire more competitively. The Board of Supervisors agreed to the request of \$2.75/hour increase and Wiegel will start the process to present the MOU to the Union for approval and then final approval by Board of Supervisors. This funding is within the budget due to not being able to staff the number of dispatchers within the budget.

There being no further business to come before the Board, they adjourned to meet on October 12, 2021.

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Richard Crouch, Chair

ATTEST:

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Carol Robertson, Auditor