

The Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 14<sup>th</sup> day of September 2021, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch and Carol Vinton present. Lonnie Mayberry was absent from the meeting.

Motion by Vinton, seconded by Crouch to approve Consent Agenda and minutes from September 7<sup>th</sup> as presented. There was a liquor license renewal for Castle Unicorn for a Class C liquor, which includes outdoor, Sunday sales and living quarters. Motion carried on a vote: Ayes: 2, Nays: 0

Patrick Binns, IT Director requested approval to purchase IT ticketing software to meet the requests of departments who need IT assistance. Binns would like to purchase Fresh Service in the amount of \$3,036.00/year to help manage the workload. Motion by Vinton, seconded by Crouch to authorize Binns purchase request. Motion carried on vote: Ayes: 2, Nays: 0.

Julie Lynes, Mills County Public Health Administrator provided a handout to the Board with Covid updates. Lynes reported as of the first week of September 81% of those 65 and over are fully vaccinated in Mills County and 55% of our total population who are 12 and over are fully vaccinated.

Lynes updated the Board that they have found someone to fill the vacant slot for the Emergency Preparedness grant position for a starting date in October.

Matthew Scott, Mills County Sanitarian requested the Board authorize the Chair to sign the IA DNR Intergovernmental Agreement which states the County will follow the DNR rules as set forth. This agreement is signed every 5 years. Motion by Vinton, seconded by Crouch to authorize the Chair to sign the agreement. Motion carried on vote: Ayes: 2, Nays: 0.

Lynes updated the Board on the status of the current Wellness Program, where currently the County needs 80 % participation by the employees to receive our 5% reduction in Insurance premiums. Currently we are setting at approximately 56% have completed their physicals. A list was provided to departments so they can encourage employees to get their physicals. The County continues to follow the prior policy that was put in place; if employees do not complete the physical and health assessment, they will be required to 5% of a single plan of insurance which is currently at no charge to an employee and an extra 5% fee on the family plan. The employees will not receive the 8 hours of vacation and up to \$200 unless they complete at least 4 of the wellness pillars and doing the physical and assessment. The Board will encourage the employees to get these completed by the ending date of October 31<sup>st</sup> so that the County will receive their 5% discount on premiums.

Lynes also discussed that she and Engineer Jacob Ferro had met to discuss her concerns with the records of the Engineer's department that is still in the basement of the building they are requesting be moved so that nothing happens to them for one thing and so that the space can be utilized by public health. There was also discussion regarding some fencing that the Engineer is currently not using so that the annex building could be accessed separate from the County yards on times specifically in case of emergency by Public Health after hours of the Secondary Roads. Lynes also had requested usage of the garage and parking behind the building. Ferro said he would be fine once things are fenced off but also if there was a potential that he would be able to place a similar garage over close to his new building because this is where the vehicles his techs access are housed. He admitted it would be less of a hassle for them to come from their current location to access them, but also currently doesn't have a place to store them. The board asked him to investigate costs of building this structure and get back to them.

Mills County Engineer, Jacob Ferro was present for the next items on the agenda. Jake Zimmer with Olmstead & Perry was present and Zimmer asked for a waive of permit fee since it is a county project; waterline extension to Pony Creek Park. The Supervisors agreed to this. The other utility permits the Engineer presented were as follows: Levi Road; 2" line to a residential

home from Mid-American Energy, Telcom Construction to bore under 250<sup>th</sup> Street for residential, bore under Nagel and Kane Ave for residential service. The final utility permit was requested by McLeod for polls on 221<sup>st</sup> street to access residential service.

Ferro's next item for discussion were wages for the Bridge Foreman position that he would be interviewing 3 candidates for. This position will replace Hugh Hansen who will be leaving in October. Ferro just wanted to get a feel by the board the rate that he felt was fair for this position.

Ferro's next item on the agenda was to request that the Board entertain a swap with a county resident for a borrow site. The County would then be able to use the dirt needed to make repairs on Pease Road. Ferro stated he knew this was a project the previous Engineer had proposed to the Board but wasn't aware of a lot of the background behind it. Motion was made by Vinton, seconded by Crouch to approve this providing that the area, which is in the Loess Hills can have a borrow site and suggested he contact the Holly Jackson at Building and Zoning and the Assistant County Attorney, Tyler Loontjer for his approval. Motion carried on vote: Ayes: 2, Nays: 0.

Ferro also updated the Board that the Motor Grader they had hoped to trade in, the transmission had gone out of and possible repairs could be up to \$25,000 or more. He stated they may have to fix it before it is traded. He will update the Supervisors when he has more information so no action at this time. Ferro also reminded the board he would be on vacation beginning September 20-27 so he will be sending Richard Parks, Assistant to the Engineer in his place to the meeting next week.

Caleb Rasmussen, JEO was present and Cara Morgan of Golden Hills was present via teleconference to provide the bids for WN#4 for Site 2, Site 8, 17 & Site 25. Bids were received from the following: Mount Farm Drainage LLC of Riverton, IA in the amount of \$525,551.40, Horizon Building Services LLC of Council Bluffs, IA in the amount of \$570,673.65, Spiegel Farms LP of Hamburg, IA in the amount of \$574,981.27. Motion was made to award the contract for the Win #4 project at the recommendation of JEO to Mount Farm Drainage LLC of Riverton in the amount of \$525,551.40 to begin work on October 1, 2021, and complete the work by April 1, 2022, by Vinton and seconded by Crouch. Motion carried on vote: Ayes: 2, Nays: 0.

Holly Jackson of Building and Zoning was present to discuss the updated potential fee schedule in Resolution 21-28. Supervisors Vinton and Crouch and the Assistant County Attorney Loontjer had met on Monday with the Building & Zoning department to discuss potential fee schedule for permitting. Since Loontjer would not be present for the next 2 meetings of the Board, he requested time to research some items on the fee schedule and instead of passing something that may needed to be changed the Assistant County Attorney suggested the Board not pass the resolution at this time. Motion by Vinton, seconded by Crouch that in lieu of passing the proposed resolution that there be a moratorium on permit applications, pending the approval of updated fee structures until October 5<sup>th</sup>. Motion carried on vote: Ayes: 2, Nays: 0

The next agenda item regarding opening building permits with electrical on them was tabled, pending further information and clarification.

There being no further business to come before the Board, they adjourned to meet on September 21, 2021.

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Richard Crouch, Chair

ATTEST:

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Carol Robertson, Auditor