

The Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 23rd day of August 2022, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch, Lonnie Mayberry, and Carol Vinton present.

Motion by Mayberry, seconded by Crouch to approve the consent Agenda and Minutes as received from August 16<sup>th</sup>, 2022, and to approve the Accounts Payable as presented. Also, to approve two Liquor License Renewals: (1) Fairview Country Club, Class C, Outdoor Service and Sunday; (2) Knights of Columbus, Class C, Outdoor Service. Motion carried on vote: Ayes: 3, Nays: 0

Jason Mitchell was present for the Mills County Engineer regularly scheduled time. Mitchell reported there were no utility permits.

Motion by Mayberry, seconded by Crouch to Authorize Chair to Sign Contract with Mark Hughes Construction of Glenwood, Iowa for the New Garage in the amount of \$306,670. Motion carried on vote: Ayes: 3, Nays: 0

Driveway variance for entrance between the addresses of 56911 and 56705 240<sup>th</sup> Street for Allan Hughes had been denied due to site distance. Needs to be 610' for ordinance with modification it would be 490' for a shared driveway for the two lots. Engineer did not have an issue with the sight distance nor had any safety concerns. Motion by Mayberry, seconded by Crouch for approval of the modification to 490' for the shared driveway. Motion carried on vote: Ayes: 3, Nays: 0

Supervisor Crouch addressed the potholes on Noyes still needing to be filled East of HWY 275. Mitchell was aware and will be looking more into the situation.

Mitchell also discussed the trailer located in the Right of Way, as they have sent a certified letter to address the issue of removal. As of now it has not been received.

The Engineer department has rented a counter for 8 weeks. This will be placed around the county to measure traffic, changing to different roads weekly.

Sheriff Oetter was present for his scheduled meeting. Motion by Crouch, seconded by Mayberry to approve pay increase for Detention Officer Zach Chase effective August 18, 2022, having completed 6-month probationary period. Pay will be \$43,219.00 per Union Contract. Motion carried on vote: Ayes: 3, Nays: 0.

Sheriff Oetter provided information with a Move Over sign the Sheriff Department did in conjunction with the City of Glenwood.

Holly Jackson, Building and Zoning, joined the session for her scheduled appointment. Zoning was discussed at length to make zoning changes in the Highway Commercial Overlay Zoning District. The Zoning department has a pending building permit. The Board of Supervisors found it beneficial to approve the permit in lieu of requesting a Conditional Use Permit from the Zoning Board of Adjustment to continue the project.

Patrick Binns, IT Director, Lorri Greiner, Public Health, and the Architect Design Group from KPE were present for their scheduled meeting. KPE had done a thorough walk through of the current building and presented the board with a suggested layout for the project. Discussion and possible changes of the plans were reviewed. They will return at a later date for the final presentation approval.

There being no further business to come before the Board, they adjourned to meet on August 30th, 2022.

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Carol Vinton, Chair

ATTEST: \_\_\_\_\_  
Carol Robertson, Auditor