

The Board of Supervisors met this 6th day of July, 2021 at the Mills County Courthouse in Glenwood with Supervisors, Carol Vinton Richard Crouch and Lonnie Mayberry was present.

Motion by Vinton, seconded by Mayberry to approve the Consent Agenda which includes the minutes from June 29,2021 and a liquor license renewal for KLK Enterprises LLC dba Lake Ohana Market, Class E Liquor including Sunday Sales. Motion carried on vote: Ayes-3, Nays-0.

Cory Gaston, Engineer was present along with Charles Bechtold of Uteig Engineering for discussion an action on EWP-5026-093 Streambank Stabilization on Farm Creek at Applewood Road. This project is 80% EWP funded, 10% Hungry Canyons and 10% in kind.

Motion by Mayberry, seconded by Vinton to authorize the Chair to sign the plans and authorize advertising for the project. Motion carried on vote: Ayes:3, Nays – 0.

Motion by Mayberry seconded by Vinton to approve Voucher #10 to Western Engineering for project STBG-SWAP-C065(105)-FG-65,221st Street HMA Resurfacing in the amount of \$45,611.05. Motion carried on vote: Ayes: 3, Nays – 0.

Motion by Mayberry, seconded by Vinton to approve the purchase of a workstation for Survey Technician in the amount of \$1,427.37 from CDW as recommended by Patrick Binns, IT Director. Motion carried on vote: Ayes: 3, Nays – 0.

Gaston placed on the agenda approval of promotion of Devan Hitchcock to Senior Engineer Technician with at a salary of \$27.75 per hour. After discussion, Chairman Crouch asked for a motion to approve and there being no motion by the members of the board, the request died.

Lieutenant, Ryan Pittman and Sabrina Johnson, Office Manager Sheriff's department requested on behalf of Sheriff Oetter to order two Hybrid Ford Interceptors vehicles for the FY21/22 fiscal year. The cost would be \$35,917.00 and \$15,846.61 for the upfit of the vehicles. The total cost is \$51,781.61 per vehicle. Motion by Vinton, seconded by Mayberry to approve this request. Motion carried on vote: Ayes: 3, Nays -0.

Other items as requested by the Sheriff were approval to hire Deputy Jeremy Ripperger effective July 7,2021 at a starting salary of \$54,542.00. Ripperger has passed all required pre-employment physicals, drug testing and psychological tests. Motion by Mayberry, seconded by Vinton to approve this request. Motion carried on vote: Aye:3, Nays – 0.

The final item on the agenda regarding a 28E Contract between the Fair Board and Mills County Sheriff's Department was removed from the agenda since it was not needed.

Jen Rae Wang, government regulator for Cox Communications along with Pete Wilson and Mike Farrell of Construction and Planning were present via zoom to present to the Supervisors ways they could or would like to assist Mills County with broadband infrastructure eligible under the American Rescue Plan funding. Wang explained that the County would need to sign a Franchise agreement to allow Cox to place their fiber in our right of way and stated the County would be allowed to collect franchise fees for those tapping in. The board explained they had not set a plan yet for the spending of the funds and appreciated Cox giving them options and they will stay in touch when they have more of an idea as to where they will be spending the funds.

Carol Robertson, Auditor would like to correct the May 18,2021 minutes to reflect an error that was stated in the minutes. The minutes stated that Kyle Blackledge was to receive a pay increase after his probationary period. The minutes stated he would go from \$36,492.00 to \$37,906.00 but it should have been the salary will go from \$38,561.00 to \$39,963 which reflects the 3% increase on July 1, 2021, per the Union contract. Motion by Mayberry, seconded by Vinton to correct these minutes to reflect the corrections. Motion carried on vote: Ayes: 3, Nays 0.

Motion by Mayberry, seconded by Vinton to approve Resolution 21-20 for Budget Appropriations for the 21/22 Budget. Motion carried on vote. Ayes: 3, Nays 0. Roll call vote: Crouch; Aye, Mayberry; Aye, Vinton; Aye.

Resolution 21-20

BE IT RESOLVED, on the **6th** day **of July 2021**, that the Mills County Board of Supervisor, Mills County, Iowa, appropriated funds to the various County offices and departments for the fiscal year **2021-2022**: this Resolution is a correction of the original appropriation of total expenditures including transfers.

DEPARTMENT	AMOUNT
01 Board of Supervisors	249,189
02 Auditor	552,628
03 Treasurer	499,850
04 County Attorney	526,170
05 Sheriff	2,723,617
06 Clerk of Court	1,500
07 Recorder	248,147
08 Assessor	465,454
10 Communications	901,650
18 LOST	633,844
20 County Engineer	7,424,225
21 Veterans Affairs	193,193
22 Conservation	868,182
23 Health Board	1,600,507
25 Human Services	7,825
26 Reap/Conservation	31,200
27 General Relief	31,751
28 Medical Examiner	50,000
33 Libraries	73,634
51 Courthouse	175,100
53 Custodian	137,707
54 Zoning/Building & Safety	299,716
55 Information Technology	505,034
56 Mills Co Economic Development	195,000
58 Safety Management	29,848
60 Mental Health	347,507
61 Juvenile Probation	99,295
62 CD Treatment Services	1,300
63 Juvenile Foster Shelter Care	24,000
70 Emergency Management	446,278
99 Non-Departmental	20,946,575
TOTAL EXPENDITURES including Transfers	\$ 23,817,989

Motion by Mayberry, seconded by Vinton to approve Resolution 21-21 salaries for Fiscal year 21/22 effective July 1, 2021. Motion carried on vote: Ayes: 3, Nays: 0. Roll Call vote: Crouch; Aye, Mayberry; Aye, Vinton; Aye.

RESOLUTION #21-21

Salaries effective July 1, 2021, are as follows:

Deputies: Kristine Schoening; \$54,964.00; Melinda Lucy; \$54,039.00; Diann Bingham; \$52,132.00; Lori Murphy; \$50,860.00; **Payroll/HR/Accounting Specialist:** Jolene Esary; \$54,964.00; **Clerks:** Melissa Loghry; \$50,860.00; Jacqueline Hembry; \$45,265.00; Michelle Howell; \$39,416.00; **Driver's License Clerk:** Shelly Martin; \$47,681.00; **Election Asst:** Kathryn Dodge; \$42,032.00; **Administrative Asst:** Lisa York; \$52,282.00; **Office Manager:** Sabrina Johnson; \$51,241.00; **Record's Clerk:** Christina Shere; \$45,455.00; **Chief Deputy:** Josh England; \$70,249.00; **Lieutenant:** Ryan Pittman, \$69,423.00 **Sergeant:**

Asa Mather; \$68,596.00; **Deputy County Attorney:** Tyler Loontjer; \$85,292.00; **Legal Asst:** Nick Johnson; \$52,963.00; **Emergency Mgmt. Director:** Larry Hurst; \$62,000.00; **EMA Specialist:** Gabriel Barney; \$55,433.00; **Safety Director:** Larry Hurst; \$6,339.00; **Communications Director:** Larry Hurst; \$23,764.00; **Communications Supervisor:** Susan Wiegel; \$53,895.00; **Custodian:** Michael Roenfeld; \$22.00/hr.; Stephen Poole; \$18.54/hr.; **Veteran Affairs Administrator:** Elizabeth Richardson; \$44,730.00; **VA Case Worker:** Christina Hankins; \$32,260.00; **Disability Service Director:** Danelle Bruce; \$86,799.00; **IT Director:** Patrick Binns; \$89,503.00; **Zoning Administrative Asst:** Holly Jackson; \$45,774.00; **Drive Test Examiner:** Jeff Miller; \$25.00/hr.; **Part-time Office Asst:** Audra Krueger; \$18.00/hr.; **Victim Witness Coordinator:** Sarah McGinnis; \$28.84/hr.

Salaries for Secondary Roads personnel are as follows:

County Engineer: Cory Gaston; \$104,648.00; **Administrative:** Richard Parks; \$30.10/hr.; **Office Manager:** Kim Walker-Langel; \$26.20/hr.; **Management & Technical:** Hugh Hansen; \$31.35/hr.; Kyle Anderson; \$28.50/hr.; Mark McVay; \$27.93/hr.; Jason Mitchell; \$25.62/hr.; Devan Hitchcock; \$25.62/hr.

Motion by Vinton, seconded by Mayberry to approve Resolution 21-22 Secondary Road Transfers. Motion carried on vote. Ayes: 3, Nays 0. Roll Call vote: Crouch; Aye, Mayberry; Aye, Vinton; Aye.

Resolution 21-22

The Mills County Board of Supervisors met on this **6th** day of **July 2021** to authorize the County Auditor to periodically transfer funds from the General Basic, Rural Services Basic fund and Other Special Revenue Fund (Lost Property Tax Relief) funds to Secondary Roads fund during the **2021-2022** budget year in accordance with Sections 331.432 and 331.429 Code of Iowa. The total maximum transfer from General Basic for fiscal year **2021-2022** shall not exceed **\$134,379** The total maximum transfer from Rural Services Basic fund shall not exceed the sum of **\$2,387,035**. The total maximum transfer from Other Special Revenue fund (LOST) shall not exceed the sum of **\$350,000**. The Auditor shall order periodic transfer from said funds to the Secondary Road fund and notify the Treasurer and County Engineer the amounts of said transfers. Transfers shall not exceed the sums stated above. **Dated this 6th day of July 2021.**

Treasurer, Jill Ford presented the Semi-Annual and Annual Report. Motion by Mayberry, seconded by Vinton to receive and accept the reports as presented. Motion carried on vote: Ayes: 3, Nays: 0.

Date - 7/02/21
 Time - 12:15:54

Mills County - Accounting
 Semi-Annual Report

Jill Ford, Treasurer-Mills County, Glenwood, IA
 For the period from January - June, Inclusive
 Statement of Account By Fund

Certification Date 07/02/2021

Fund	Balance January	Revenues	Total to be Accounted for	Disbursements	Fund Balance June	Auditor's Warrants Outstanding
01 General Basic	1,877,191.30	10,478,977.56	12,356,168.86	10,865,734.79	1,490,434.07	175,940.11
02 General Supplemental	2,010,098.35	1,106,362.24	3,116,460.59	1,134,701.88	1,981,758.71	75,548.66
03 Rural Services Basic	2,629,561.65	1,518,455.53	4,148,017.18	2,908,108.37	1,239,908.81	74,188.10
05 Secondary Roads	1,788,771.64	4,537,462.43	6,326,234.07	3,206,026.69	3,120,207.38	297,266.02
06 Revenue Sharing	.00	.00	.00	.00	.00	.00
10 Drivers License Pilot Project	.50-	33,463.00	33,462.50	33,463.00	.50-	.00
11 County Municipal Assistance	.00	.00	.00	.00	.00	.00
12 Capital Projects	77,392.83	.00	77,392.83	.00	77,392.83	77,392.00
13 Debt Service	602,378.74	365,354.99	967,733.73	724,785.00	242,948.73	500.00
14 Drainage Control	3,288,058.00	353,886.84	3,641,944.84	2,416,766.20	1,225,178.64	69,637.36
16 Joint Disaster Service	264,622.21	172,067.50	436,689.71	125,585.34	311,104.37	22,759.54
18 Property Tax Agency	731,692.63	501,124.87	1,232,817.50	432,302.67	800,514.83	.00
20 Township Control	6,939.80	208,072.58	215,012.38	211,491.45	3,520.93	.00
21 Corporation Control	23,710.59	1,769,580.41	1,793,291.00	1,721,006.82	72,284.18	.00
22 School Control	201,157.50	6,571,864.29	6,773,021.79	6,614,861.16	158,160.63	.00
23 Area School Control	19,954.60	609,970.46	629,925.06	615,024.72	14,900.34	.00
24 Decat	.00	.00	.00	.00	.00	.00
29 County Ag. Extension	3,736.20	112,980.26	116,716.46	113,949.07	2,767.39	.00
30 Co. Cons. Land Aqu. Trust	147,694.42	131,869.87	279,564.29	116,000.00	163,564.29	.00
31 County Assessor	831,919.64	202,061.78	1,033,981.42	231,473.73	802,507.69	2,561.93
32 Motor Vehicle Trust	202,296.18	2,040,771.56	2,243,067.74	2,037,649.44	205,418.30	.00
33 Use Tax Trust	292,289.66	1,474,293.30	1,766,582.96	1,417,695.96	348,887.00	.00
34 City Special Assessmet Control	1,053.01-	5,317.72	4,264.71	743.88	3,520.83	.00
35 Tax Redemption Trust	1,366.99	51,519.32	52,886.31	51,519.32	1,366.99	.00
36 Mh/Dd Services Fund	135,730.49	163,639.27	299,369.76	169,232.87	130,136.89	835.46
37 Data Processing	.00	.00	.00	.00	.00	.00
40 Recorders Record Management	5,811.54	2,060.00	7,871.54	.00	7,871.54	.00
41 Reap Trust	42,926.65	.00	42,926.65	394.00	42,532.65	.00
42 Anatomical Gift Fund	.00	.00	.00	.00	.00	.00
43 Holding Account	2,784.45	.00	2,784.45	.00	2,784.45	.00
44 Urban Renewal Tax revenue fund	640,861.31	176,391.60	817,252.91	331,233.75	486,019.16	550.00
45 Feed Energy UR TIF Rebate	.00	.00	.00	.00	.00	.00
46 MAM I-29/34 UR TIF Rebate	.00	.00	.00	.00	.00	.00
47 Recorders Electronic Fund	1,451.00	2,060.00	3,511.00	1,723.00	1,788.00	.00
48 Woodfield UR Tax Revenue	.67	49,540.09	49,540.76	.00	49,540.76	46,389.00
52 Co Atty Collection	6,938.51	5,940.87	12,879.38	921.20	11,958.18	247.98
53 Dare	.00	.00	.00	.00	.00	.00
54 K9 Fund	22,662.53	10,369.95	33,032.48	26,284.08	6,748.40	.00
55 Drug Forfeiture	8,322.13	.00	8,322.13	.00	8,322.13	.00
56 Explorers	.00	.00	.00	.00	.00	.00
57 County Attorney Drug Dollars	1,107.89	.00	1,107.89	175.00	932.89	.00
59 MH Trust and Agency	.00	.00	.00	.00	.00	.00
60 County Conservation	214,397.89	69,162.50	283,560.39	12,540.26	271,020.13	.00
77 E911 Surcharge	266,765.64	93,002.06	359,767.70	147,512.45	212,255.25	.00
78 E911 Contributions	47,293.38	6,208.81	53,502.19	.00	53,502.19	.00
79 Bunge	.00	.00	.00	.00	.00	.00
85 Health Reimb Account	402,912.58	117,294.00	520,206.58	44,513.26	475,693.32	.00
99 Woodlands Benefited Water Dist	.00	.00	.00	.00	.00	.00
	16,799,746.08	32,941,125.66	49,740,871.74	35,713,419.36	14,027,452.38	843,816.16

There being no further business to come before the board, they adjourned the meeting and will meet again on Tuesday, July 13, 2021.

 Chairman of the Board

Attest: _____
 Mills County Auditor