

Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 5th day of July 2023, at the Mills County Courthouse in Glenwood with Supervisors Lonnie Mayberry and Richard Crouch present. Supervisor Carol Vinton was absent. The meeting opened with the Pledge of Allegiance.

Motion by Crouch, seconded by Mayberry to approve the Amended Consent Agenda to add Resolution 23-36 to set hearing date and Minutes as presented from June 27, 2023. Motion carried on vote: Ayes: 2, Nays: 0

Jacob Ferro, Mills County Engineer, was present for his scheduled meeting. Motion by Crouch, seconded by Mayberry to approve the purchase of a 2023 F-550 Ford Crew Cab Pickup Truck from Stivers Ford at the cost of \$53,429.00 and \$17,040 for the box. Total cost is \$70,469. Ferro had budgeted a total for truck and box in the amount of \$75,000. The box will be purchased from Hawkeye as soon as it is ready. Motion carried on vote: Ayes: 2, Nays: 0

Engineer Ferro updated the Board on quotes he has received for the potential purchase of furniture for training/meeting room at the Engineer's Building. He also discussed items they may be taking to auction. Supervisor Mayberry suggested the possibility of using money from the auction to help offset the cost of new furniture.

Jim Olmsted, GMU, and Dave Malcom, GMU Superintendent, were present for their scheduled meeting. Motion by Crouch, seconded by Mayberry on waiving of fees for GMU Booster Station and Water Tower by Lake Ohana. The tower will provide 150,000-gallon tank to assist the Booster Station with the pressure for the area. Supervisor Crouch asked if this station would be adequate for Mineola, and they responded yes. This project is costing 2.2 million and they have permits to waive fees from USDA & DNR. Motion carried on vote: Ayes: 2, Nays: 0

Kiernan Scott, Public Health, attended her meeting. Motion by Crouch, seconded by Mayberry to accept the resignation of Kiernan Scott with her last day being July 20<sup>th</sup>. Scott explained that a job opportunity from a company she formally had worked with was offered to her. This will allow her to work from home. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Crouch seconded by Mayberry to open the Public Hearing at 9:30 a.m. First Reading of Ordinance 23-04 Amending of Chapter 27 Mills County Zoning Ordinances Subsection 4 Table 4.01 Matrix. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

There were no questions written or Oral received prior to the meeting. Motion by Crouch seconded by Mayberry to close the Public Hearing at 9:33 a.m. First Reading of Ordinance 23-04 Amending of Chapter 27 Mills County Zoning Ordinances Subsection 4 Table 4.01 Matrix. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

Motion by Crouch, seconded by Mayberry to Accept the 1<sup>st</sup> Reading and to hold the 2<sup>nd</sup> and 3<sup>rd</sup> Readings July 11<sup>th</sup> at 9:15 a.m. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

Motion by Crouch seconded by Mayberry to open the Public Hearing at 10:00 a.m. First Reading of Amending Chapter 24 Mills County Zoning Ordinances. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

Ted and Janice Golka, Heather Jenneman, Joe Foreman, Lynn Christensen and Brandon Wigginton shared their support of Amending Chapter 24. This would amend the ordinance to add inspections for both commercial and residential buildings, which was taken out of the chapter previously. Ted Golka asked how a new homeowner is able to do a proper inspection after the home is completed due to many areas of a build being hidden from access and/or view. Lynn Christensen discussed not feeling confident when selling to new buyers of the quality of work without proper inspections. Heather Jenneman also voiced her support of amending of the chapter, stating concerns for EMTs, Firefighters and Law Enforcement who enter these buildings should also be protected as much as possible. Jenneman discussed discoveries made in her own home after the flood and taking off the drywall. Several structural issues were previously unknown due to the drywall covering up the problems. Supervisor Mayberry explained that the electrical is still being inspected by the State and that homeowners may hire an inspector on their own. He does not want the taxpayers held accountable for paying for someone else's building inspections. Mayberry also said there is a checklist that the contractors sign off on stating they have done everything to Code. Many of the visitors felt this was insufficient since there is not a process for double checking to confirm they actually performed the work properly. Supervisor Crouch would like a company to be hired, as needed, to inspect both commercial and residential buildings as well as someone to review the projects

ahead of time so the county knows they are completed within Code. The fee associated with these costs would be added to the fees the contractors would pay to the County, which in turn would go to the person building. This would keep the expense from going to the taxpayers.

Motion by Crouch seconded by Mayberry to close the Public Hearing at 10:40 a.m. First Reading of Amending Chapter 24 Mills County Zoning Ordinances. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

Motion by Crouch, seconded by Mayberry to Accept the First Reading and to hold the 2<sup>nd</sup> Reading July 11<sup>th</sup> at 9:30 a.m. Motion on Roll call vote: Crouch – Aye, Mayberry – Nay, Vinton – Absent. Mayberry disagrees with the reimplementation of the Ordinance.

Motion by Crouch seconded by Mayberry to approve Resolution 23-33 Appropriation of FY 23-24 Budget. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

**Resolution 23-33**

BE IT RESOLVED, on the **5th day of July 2023**, that the Mills County Board of Supervisor, Mills County, Iowa, appropriated funds to the various County offices and departments for the fiscal year **2023-2024**.

<b>DEPARTMENT</b>	<b>AMOUNT</b>
01 Board of Supervisors	285,783
02 Auditor	642,684
03 Treasurer	550,087
04 County Attorney	586,098
05 Sheriff	3,101,379
06 Clerk of Court	1,500
07 Recorder	280,493
08 Assessor	847,641
10 Communications	1,005,614
18 LOST	839,043
20 County Engineer	7,871,040
21 Veterans Affairs	217,192
22 Conservation	510,317
23 Health Board	1,719,592
25 Human Services	7,625
26 Reap/Conservation	46,600
27 General Relief	31,750
28 Medical Examiner	81,250
33 Libraries	82,012
51 Courthouse	232,300
53 Custodian	148,130
54 Zoning/Building & Safety	182,770
55 Information Technology	558,045
56 Mills Co Economic Development	195,000
58 Safety Management	24,600
61 Juvenile Probation	126,040
62 CD Treatment Services	1,300
63 Juvenile Foster Shelter Care	24,000
70 Emergency Management	332,018
99 Non-Departmental	7,609,760
<b>TOTAL EXPENDITURES including Transfers</b>	<b>\$ 28,141,663</b>

Motion by Crouch seconded by Mayberry to approve Resolution 23-34 Salaries for Non-Elected Employees. as submitted by the Board of Supervisors. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

**RESOLUTION #23-34**

**Salaries effective July 1, 2023, are as follows:**

**Deputies:** Kristine Schoening \$60,270; Diann Bingham \$59,813; Lori Murphy \$58,000; Melissa Loghry \$59,813; Shelly Martin \$58,000; Jolene Esary \$62,475; **Clerks:** Lisa Rodriguez \$47,654; Ami Petersen \$47,654; Michelle Howell \$47,125; Melanie Kingsley \$45,675; Angie Radford \$47,125 **Election Asst:** Kathryn Dodge \$51,450; **Administrative Asst:** Lisa York \$58,190; **Office Manager:** Sabrina Study \$57,031; **Record’s Clerk:** Christina Shere \$50,592; **Chief Deputy:** Josh England \$82,450; **Lieutenant:** Ryan Pittman \$81,480; **Sergeant:** Asa Mather \$80,510; Zac Buttercase \$80,510; **Deputy County Attorney:** Dawn Landon \$95,200; **Emergency Mgmt. Coordinator:** Travis Hitchcock \$50,000; **Communications Director:** Travis Hitchcock \$55,000; **Custodian:** Stephen Poole \$23.37/hr.; Kevin Bauge \$18.92/hr.; **Veteran Affairs**

**Administrator:** Elizabeth Richardson \$49,785; **VA Case Worker:** Christina Hankins \$38,251; **IT Director:** Patrick Binns \$99,617; **IT Support Specialist:** Qiurong Yin \$66,780; **Building & Zoning Administrator:** Holly Jackson \$57,625; **Part-time Clerk:** Lori Swisher \$16.70; **Victim Witness Coordinator:** Sarah McGinnis; \$32.10/hr. ; **Legal Assistant PT:** Diana Wray \$32.10/hr.

**Salaries for Secondary Roads personnel are as follows:**

**County Engineer:** Jacob Ferro \$111,300.00; **Office Manager:** Kim Walker-Langel \$29.16/hr.; **Part-time Office Asst:** Audra Krueger \$22.26/hr.; **Management & Technical:** Kyle Anderson \$31.71/hr.; Mark McVay \$31.07/hr.; Matt McManigal \$30.87; Trent Moore \$30.21/hr.; Jason Mitchell \$29.21/hr.; Devan Hitchcock \$28.51/hr.; Austin Driver \$27.56/hr.

Motion by Crouch seconded by Mayberry to approve Resolution 23-35 Secondary Road Transfers. Motion carried on Roll call vote: Crouch – Aye, Mayberry – Aye, Vinton – Absent

**Resolution 23-35**

The Mills County Board of Supervisors met on this **5th** day of **July 2023** to authorize the County Auditor to periodically transfer funds from the General Basic, Rural Services Basic fund and Other Special Revenue Fund (Lost Property Tax Relief) funds to Secondary Roads fund during the **2023-2024** budget year in accordance with Sections 331.432 and 331.429 Code of Iowa. The total maximum transfer from General Basic for fiscal year **2023-2024** shall not exceed **\$192,799**. The total maximum transfer from Rural Services Basic fund shall not exceed the sum of **\$2,698,338**. The total maximum transfer from Other Special Revenue fund (LOST) shall not exceed the sum of **\$559,362**. The Auditor shall order periodic transfer from said funds to the Secondary Road fund and notify the Treasurer and County Engineer the amounts of said transfers. Transfers shall not exceed the sums stated above.

Brett Christensen joined the meeting for discussion on the 28E Agreement 2-mile radius between Mills County and Silver City. Christiansen was informed he still needs a map and description to go with the agreement. Supervisor Mayberry said he would assist Silver City with the legal description once they determine the area.

Motion by Crouch, seconded by Mayberry to set Public Hearing Date for Development Agreement at 9:30 a.m. on July 18<sup>th</sup>. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Crouch, seconded by Mayberry on the Appointment to Emerson Library Board of Nancy McGrew who now lives in the rural area. This is for a 6-year term. This appointment is made because of their City Ordinance. Motion carried on vote: Ayes: 2, Nays: 0

The Board received the Recorder's June Fees report.

There being no further business to come before the Board, they adjourned to meet on Tuesday, July 11, 2023.

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Lonnie Mayberry, Chair

ATTEST:

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Carol Robertson, Auditor