

The Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 5th day of July 2022, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch and Carol Vinton were present. Supervisor Mayberry was absent from the first three items on the agenda.

Motion by Crouch, seconded by Vinton to approve the consent Agenda and minutes as received from June 28, 2022. Motion carried on vote: Ayes: 2, Nays: 0.

Jacob Ferro, Mills County Engineer joined the session at this time for the Engineer's scheduled meeting. Ferro reported there were no utility reports.

Motion by Crouch, seconded by Vinton for approval to award Pavement Markings Contract to Vogel Traffic Services, Orange City, IA, \$85,063.93. Motion carried on vote: Ayes: 2, Nays:0

Motion by Crouch, seconded by Vinton for approval to sign formal design agreement with JEO for H20/Gaston Ave Resurfacing Project in the amount of \$87,720, which includes survey, engineering, and design. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Mayberry, seconded by Crouch to approve the Driveway variance for 25099 Ingram Ave, the request was for 15' wider to the North, since our Ordinance states 24' maximum and they want to make 39' wide. Safety was not an issue. Motion carried on vote: Ayes: 3, Nays: 0

Supervisor Crouch reported that the residents on 250th Street were pleased with the dust control that had been placed on the roads.

Josh England, Chief Deputy Sheriff, was present to discuss the purchase of a patch kit for the holding cell and a washing machine. Motion by Mayberry, seconded by Crouch to approve the purchase of a Medium Patch Kit in the amount of \$1,555.00 for the cell repair and a Washing Machine in the amount of \$832.45 (which includes sales tax and they are trying to have the sales tax removed). Motion carried on vote: Ayes: 3, Nays: 0.

Holly Jackson, Building and Zoning Department, updated that our current Moratorium on Solar may need to be extended to the end of 2022. The best option for changing the Solar Ordinance will be to set up a committee to look at an overlay for the district. She also reported the Governor signed new laws into effect July 1 affecting building and zoning which she will review.

Susan Wiegel, 911 Director, was present for approval of generator purchase for the Glenwood Tower. Motion by Mayberry, seconded by Crouch to Authorize purchase of Generator for the Glenwood Tower in the amount of \$16,900 with no interest if paid when billed. Motion carried on a vote: Ayes: 3, Nays: 0.

Carol Robertson, Auditor was present for Approval of Resolution 22-22 Appropriation of FY 22-23 Budget, as approved with Department listed. Motion by Mayberry, seconded by Crouch to approve the Resolution 22-22 Appropriation of FY 22-23 Budget. Motion carried on vote. Roll Call: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

Resolution 22-22

BE IT RESOLVED, on the **5th** day **of July 2022**, that the Mills County Board of Supervisor, Mills County, Iowa, appropriated funds to the various County offices and departments for the fiscal year **2022-2023**.

DEPARTMENT	AMOUNT
01 Board of Supervisors	270,234
02 Auditor	557,369
03 Treasurer	518,613
04 County Attorney	536,983
05 Sheriff	3,005,878
06 Clerk of Court	1,500
07 Recorder	241,203
08 Assessor	895,811

10 Communications	997,897
18 LOST	618,583
20 County Engineer	7,943,569
21 Veterans Affairs	206,421
22 Conservation	496,623
23 Health Board	1,615,800
25 Human Services	7,625
26 Reap/Conservation	12,600
27 General Relief	31,751
28 Medical Examiner	68,000
33 Libraries	77,316
51 Courthouse	193,300
53 Custodian	109,243
54 Zoning/Building & Safety	225,578
55 Information Technology	558,138
56 Mills Co Economic Development	195,000
58 Safety Management	24,625
61 Juvenile Probation	119,570
62 CD Treatment Services	1,300
63 Juvenile Foster Shelter Care	24,000
70 Emergency Management	373,278
99 Non-Departmental	8,103,213
TOTAL EXPENDITURES including Transfers	\$ 24,403,942

Motion by Mayberry, seconded by Crouch to approve the Resolution 22-23 Salaries for Non-Elected Employees. Motion carried on vote. Roll Call: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

RESOLUTION #22-23

Salaries effective July 1, 2022, are as follows:

Deputies: Kristine Schoening; \$57,406.00; Diann Bingham; \$55,822.00; Lori Murphy; \$54,460.00; Melissa Loghry; \$54,460.00; **Payroll/HR/Accounting Specialist:** Jolene Esary; \$58,789.00; **Clerks:** Lisa Rodriguez; \$44,957.00; Michelle Howell; \$44,249.00 **Driver's License Clerk:** Shelly Martin; \$51,737.00; **Election Asst:** Kathryn Dodge; \$48,415.00; **Administrative Asst:** Lisa York; \$54,896.00; **Office Manager:** Hilleary Schrage; \$53,803.00; **Record's Clerk:** Christina Shere; \$47,728.00; **Chief Deputy:** Josh England; \$77,049.00; **Lieutenant:** Ryan Pittman, \$76,143.00 **Sergeant:** Asa Mather; \$75,236.00; **Deputy County Attorney:** Ryan Dale; \$91,667.00; **Legal Asst:** Nick Johnson; \$55,611.00; **Emergency Mgmt. Coordinator:** Gabriel Barney; \$68,250.00; **Communications Director:** Susan Wiegel; \$62,364.00; **Custodian:** Stephen Poole; \$22.05/hr; **Veteran Affairs Administrator:** Elizabeth Richardson; \$46,967.00; **VA Case Worker:** Christina Hankins; \$36,086.00; **IT Director:** Patrick Binns; \$93,978.00; **IT Support Specialist:** Qiurong Yin; \$63,000; **Building & Zoning Administrator:** Holly Jackson; \$54,363.00; **Drive Test Examiner:** Jeff Miller; \$27.00/hr; **Part-time Office Asst:** Audra Krueger; \$19.00/hr; Sabrina Johnson; \$24.54/hr **Part-time Clerk:** Angie Radford; \$15.45/hr; Ami Petersen; \$18.50/hr; Lori Swisher; \$15.75; **PT Custodian:** Kevin Bauge; \$17.85/hr; **Victim Witness Coordinator:** Sarah Mcginnis; \$30.28/hr

Salaries for Secondary Roads personnel are as follows:

County Engineer: Jacob Ferro: \$105,000; **Office Manager:** Kim Walker-Langel; \$27.51/hr; **Management & Technical:** Kyle Anderson; \$29.92/hr; Mark McVay; \$29.32/hr; Matt McManigal; \$29.13; Jason Anderson; \$28.87; Jason Mitchell; \$27.56/hr; Devan Hitchcock; \$26.90/hr.

Motion by Crouch, seconded by Mayberry to approve the Resolution 22-24 Secondary Road Transfers. Motion carried on vote. Roll Call: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

Resolution 22-24

The Mills County Board of Supervisors met on this **5th** day of **July 2022** to authorize the County Auditor to periodically transfer funds from the General Basic, Rural Services Basic fund and Other Special Revenue Fund (Lost Property Tax Relief) funds to Secondary Roads fund during the **2022-2023** budget year in accordance with Sections 331.432 and 331.429 Code of Iowa. The total maximum transfer from General Basic for fiscal year **2022-2023** shall not exceed **\$181,029** The total maximum transfer from Rural Services Basic fund shall not exceed the sum of **\$2,447,192**. The total maximum transfer from Other Special Revenue fund (LOST) shall not exceed the sum of **\$352,388**. The Auditor shall order periodic transfer from said funds to the Secondary Road fund and notify the Treasurer and County Engineer the amounts of said transfers. Transfers shall not exceed the sums stated above.

Motion by Crouch, seconded by Mayberry to pay out the balance of fund 10 to Southwest IA MHDS Region payment in the amount of \$224,806.26. Motion carried on a vote: Ayes: 3, Nays: 0.

Motion by Mayberry, seconded by Crouch to authorize Chair to sign Closeout Documents for Mills County Transport 2020. Motion carried on a vote: Ayes: 3, Nays: 0.

Motion by Crouch, seconded by Mayberry to approve Chantry Drainage Claim in the amount of \$400.00. Motion carried on a vote: Ayes: 3, Nays: 0.

Marco Floreani, Executive Director Mills County Economic Development Foundation, was present to give updates regarding requests for potential development financial consideration.

Under General Discussion, the Board will meet on July 15th at 8:15 a.m. to approve the 1st Accounts Payable for Fiscal Year 22-23.

The Board received the Recorder's June Report of Revenues.

There being no further business to come before the Board, they adjourned to meet on July 12, 2022.

Carol Vinton, Chair

ATTEST: _____
Carol Robertson, Auditor