

The Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 24th day of May 2022, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch and Carol Vinton were present and Lonnie Mayberry was absent.

Motion by Crouch, seconded by Vinton to approve the consent Agenda, and minutes as received from May 17, 2022, and a renewal liquor license for Love's Truck Stop for a Class C Beer Permit and Sunday sales. Motion carried on vote: Ayes: 2, Nays: 0.

Sandi Winton joined the session at this time as a visitor.

Jacob Ferro, Engineer joined the session at this time for the Engineer's scheduled meeting. Ferro reported there were no utility reports this week.

Motion by Crouch seconded by Vinton to amend or change the Union Contract Article 14 relating to working out of job classification. Ferro is working with Ahlers & Cooney to make this change. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to sign the final plans for L55 Overlay. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to approve the removal of the Street named Chicory from the Beacon website. The Street currently is 229th Street and the developer of the subdivision does not have a problem with removing the Chicory name and leaving the street 229th.
Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to approve the FY 22/23 Engineering and Administrative Staff 5% increase. Motion carried on vote: Ayes: 2, Nays: 0.

Julie Lynes, Public Health Administrator joined the session for her scheduled meeting and introduced her replacement, Lorie Ann Gentry who comes to Mills County with 25 years of service in the corporate world and has extensive grant writing experience. Lynes last day will be May 31st.

Lynes explained to the Board that she received a grant that they will not be able to complete this grant in this fiscal year and it can be carried over for the next fiscal year. However, it was budgeted for this fiscal year. The grant amount is \$54,419 and if allowed to carryover it would need to be amended in the 22/23 fiscal year budget to expend. Motion by Crouch, seconded by Vinton to authorize the \$54,419 grant to be carried over to spend in fiscal 22/23 budget and amended in to spend. Motion carried on vote: Ayes: 2, Nays: 0. Lynes also updated the board on her current grant status, 19 grants have been awarded and 8 have not released the RFP's.

Josh England, Chief Deputy was present to request approval to upgrade and repair the heating air system for the jail and administrative offices. They are currently using fans to cool the area. England has a bid from Trane in the amount of \$35,324.28 for replacement. England will contact Trane to see what the warranty is on this replacement and let the board know. This item was not budgeted. Motion by Crouch, seconded by Vinton to approve the purchase of the replacement system and payment will come from County funds. Motion carried on vote: Ayes: 2, Nays: 0.

The next item on the agenda was tabled since the 28E agreements were not presented for signatures for Contract law for the Cities of Hastings, Silver City and Henderson.

Carol Robertson, Auditor presented the annual Nyhart GASB 75 contract for actuary services. Motion by Crouch, seconded by Vinton to authorize the Chair to sign the contract. Motion carried on vote: Ayes: 2, Nays 0.

Robertson requested permission to hire Lisa Rodriguez for the Accounts Payable Clerk position. Rodriguez has passed the pre-employment physical and will begin work on May 25, 2022. Salary will be \$42,032 with six-month probationary period. Motion by Crouch, seconded by Vinton to approve the hire as requested. Motion carried on vote. Ayes: 2, Nays: 0.

Susan Wiegel, Communications/911 Director was present to request permission to hire Dillon Wallace who has passed all pre-employment medical, psychological evaluation and background check. Wallace will begin work on May 25, 2022, at a union salary wage of \$19.17/hr. with probationary status for six month or until training has been completed. Motion by Crouch, seconded by Vinton to approve the hire at the recommendation of the Director. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to approve the bid of High Tower Solutions Inc. for the inspection of the Glenwood tower site in the amount of \$2500. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to go into closed session pursuant to Iowa Code section 21.5.(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 10:02 a.m. Motion carried on vote; Ayes: 2, Nays: 0. Roll call: Crouch, Aye, Mayberry, Absent, Vinton, Aye.

Motion by Crouch, seconded by Vinton to return to open session at 10:41 a.m. Motion carried on vote: Ayes: 2, Nays: 0. Roll Call Vote: Crouch, Aye, Mayberry, Absent, Vinton, Aye.

At the recommendation of Director Susan Wiegel after investigation of the incident on May 13, 2022, the Board of Supervisors agree and approve that a five-day non-paid suspension for the employee involved in the incident that occurred in the 911 Communications Center referenced damage to dispatch equipment and violation of County procedures. The dates of the suspension will be determined by Director Susan Wiegel. Motion by Crouch, seconded by Vinton to approve this recommendation. Motion carried on vote: Ayes: 2, Nays: 0.

The second individual did not request a closed session. After discussion and at the recommendation of Director Susan Wiegel after investigation of the incident on May 13, 2022, a motion by Crouch, seconded by Vinton to agree and approve a 2-day non-paid suspension for employee involved in that incident that occurred in the 911 Communication Center referenced of damage of county property by violation of county procedures. Director Susan Wiegel will determine the dates of the suspension. Motion carried on vote: Ayes: 2, Ayes: 0.

Jake Zimmerer, Olmstead & Perry Consulting Engineers, Inc. was present to request approval for Larson Backhoe and update that the project is 86% complete. Motion by Crouch, seconded by Vinton to approve payment to Larson Backhoe for Pony Creek Water Main Extension in the amount of \$118,752.35. Motion carried on vote: Ayes: 2, Nays: 0.

There being no further business to come before the Board, they adjourned to meet on May 31, 2022.

Carol Vinton, Chair

ATTEST: _____
Carol Robertson, Auditor