

The Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 12th day of April 2022, at the Mills County Courthouse in Glenwood with Supervisors Richard Crouch and Carol Vinton present. Lonnie Mayberry was absent to the Rural Iowa Summit with Western Iowa Network as a panel member.

Motion by Crouch, seconded by Vinton to approve the consent Agenda, and minutes from April 5, 2022, and the Accounts payable as presented. E-Stop Corp liquor license renewal. Motion carried on vote: Ayes: 2, Nays: 0.

Supervisor Crouch gave updates of the EMS Association Meeting on Thursday night regarding the potential of moving to Countywide EMS and the process it would take to arrive there. Crouch also updated on GRC closure plans.

Guests present were Assistant Deputy County Attorney, Ryan Dale and Sandi Winton and Nick Jameson of Schildberg Construction.

Jacob Ferro, Engineer opened the only bid for the 2022 FM Rock. Schildberg Construction bid which included bid bond and bid of \$23.77/Ton for 13,122 T at a cost of \$311,672.24. Approval will be on the agenda next week after the Engineer has an opportunity to look at the bid.

Ferro reported a utility report from Dollar General for boring under 315<sup>th</sup> Street for utility hookups.

Motion by Crouch, seconded by Vinton to authorize the Chair to sign FM Voucher for Paddock Ave. Design in the amount of \$5561.49. Motion carried on vote: Ayes:2; Nays: 0.

Motion by Crouch, seconded by Vinton to approve a Driveway Variance at 24955 Ingram Ave. The current property does not meet the separation distance required in the County Ordinance.

Motion carried on vote: Ayes: 2, Nays: 0.

Driveway variance request for 20510 Eastman Rd currently does not meet the separation distance and also appears to be a safety issue. This variance has been tabled until next week for further investigation.

Motion by Crouch, seconded by Vinton to authorize Chair to sign the IDOT Budget for Secondary Roads. Motion carried on vote: Ayes: 2, Nays: 0.

The approval of the IDOT CFYP was tabled for this week as the State system crashed and they are waiting to input it in the system.

Holly Jackson, Building & Zoning Administrator was present for her scheduled appointment. Jackson provided Resolution 22-10 updated fee schedule for permitting.

Motion by Crouch, seconded by Vinton to approve Resolution 22-10. Motion carried on vote: Ayes: 2, Nays: 0. Roll Call vote: Crouch – Aye, Vinton – Aye, Mayberry – Absent.

**RESOLUTION 22-10**  
**A RESOLUTION TO MODIFY FEES AUTHORIZED BY**  
**MILLS COUNTY BUILDING CODE ORDINANCE**

**WHEREAS**, Resolution 09-06, passed by the Mills County Board of Supervisors on February 3, 2009, created a Comprehensive Schedule of Fees for Mills County, Iowa;

**WHEREAS**, Resolution 21-23, passed by the Mills County Board of Supervisors on July 20, 2021, established an updated Comprehensive Schedule of Fees for Mills County, Iowa;

**WHEREAS**, Resolution 21-28, passed by the Mills County Board of Supervisors on September 28, 2021, established an updated Comprehensive Schedule of Fees for Mills County, Iowa;

**WHEREAS**, the Building Permit Fee Schedule, Attachment “A” of the Comprehensive Schedule of Fees, updates the fees authorized by the Mills County Building Code Ordinance;

**WHEREAS**, the Zoning Permit Fee Schedule, Attachment “B” of the Comprehensive Schedule of fees, updates the fees authorized by the Mills County Building Code Ordinance to be effective July 1, 2022.

**WHEREAS**, the Mills County Board of Supervisors finds it to be in the best interest of Mills County to reduce building permit fees;

**THEREFORE BE IT RESOLVED** by the Mills County Board of Supervisors that the Building Permit Fee Schedule will be amended as set out in Attachment “A.”

**THEREFORE, BE IT RESOLVED** by the Mills County Board of Supervisors that the Zoning Permit Fee Schedule will be amended effective July 1, 2022 as set out in Attachment “B”.

**Approved** this 12th day of April, 2022.

**ATTACHMENT A  
BUILDING PERMIT FEES**

<b>PERMIT TYPE</b>	<b>FEE</b>
Carports:	\$50.00
Lean to/Awning:	\$50.00
Demolition:	\$75.00
Decks, Covered Patios, and Porches:	\$100.00
Above Ground Pool:	\$50.00
Inground Pool:	\$500.00
<b>Accessory Structures (including garages):</b>	
Less Than 200 Sq Ft.	No permit required
200 Sq. Ft. – 1,000 Sq Ft.	\$300
1,001 Sq. Ft. or Greater	\$500
Each additional finished area i.e., full bathroom, recreational room, office space, etc.	\$100 per room
<b>New Residences:</b>	
Single-Family Residence	\$1,000
Multi-Family Residence (2+ units)	\$1,000 first unit + \$250.00 per additional unit
<b>Residential Addition to Existing Structure:</b>	\$500.00
<b>Residential Interior Renovation:</b>	\$250.00
<b>Mobile/Modular/Manufactured Homes:</b>	\$250.00
<b>Mobile Home in Mobile Home Park:</b>	\$150.00
<b>Relocation of Existing Structure:</b>	\$500.00
<b>Signs:</b>	
Wall; Projecting; Window:	\$100.00
Directional; Pole; Monument:	\$500.00
<b>Commercial Structures:</b>	One percent of valuation and a minimum permit fee of \$300
<b>Permanent Structured Gate:</b>	\$100.00
<b>Permanent Grandstand Seating:</b>	\$100.00
<b>Communication Towers:</b>	

New Towers:	\$2,500.00
Existing Towers:	\$1,000.00
Generators:	\$500.00
<b>Solar Energy Systems:</b>	
Residential:	\$100.00
Commercial:	
System Size: 0-50 kilowatts (kW-dc)	\$300.00
51-100 kilowatts (kW-dc)	\$500.00
101-500 kilowatts (kW-dc)	\$1,000.00
501 - 1000 kilowatts (kW-dc)	\$3,000.00
1001 - 2000 kilowatts (kW-dc)	\$6,000.00
> 2000 kilowatts (kW-dc)	\$200.00 for each additional 0-100 kilowatts (Maximum of \$10,000.00)

Motion by Crouch, seconded by Vinton to authorize the Building and Zoning to move forward with updating the Commercial use types for Campgrounds and Bed and Breakfast identified in Chapter 27.3.7. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to authorize a Moratorium on Commercial Solar Permits only for 120 days from today’s date so that updates can make sure the Ordinance addresses all items for dual purpose Solar farms. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to approve and direct the Chair to sign the final contracts for Union Negotiations for Sheriff’s Deputies, Jailers, Dispatch and Secondary Roads. Motion carried on vote: Ayes: 2, Nays: 0.

Matt Gray and Amber Farnan representing the City of Glenwood were present. Motion by Crouch, seconded by Vinton to approve Resolution 22-11 Declaring EMS as an Essential Service. Motion carried on vote: Ayes: 2, Nays: 0. Roll call vote: Crouch – Aye, Vinton – Aye, Mayberry Absent.

**Resolution 22-11**

**A RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES (“EMS”) AN ESSENTIAL SERVICE IN AND FOR MILLS COUNTY, IOWA.**

**WHEREAS** the Mills County Board of Supervisors had the authority under Iowa Code 331.301(1) to “...exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the County or its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents”; and

**WHEREAS** Mills County seeks to provide Emergency Medical Services to all its citizens and visitors; and

**WHEREAS** Mills County recognizes there is a need to ensure and advance the level of care, capability, and coverage of EMS in Mills County; and

**WHEREAS**, on June, 9, 2021, Iowa Senate File 615 was signed into law by the Governor, giving Iowa counties the capability to declare EMS an essential service for their respective county, thereby making it possible for counties to propose additional funding sources for EMS to the county’s voters at election.

**NOW, THEREFORE, BE IT RESOLVED** by the Mills County Board of Supervisors, that: Emergency Medical Services (EMS) is hereby declared an essential service in and for Mills County, Iowa, and the Mills County Board of Supervisors will exercise the necessary power and functions appropriate to preserve the health, safety, and welfare of Mills County residents and provide for an effective and efficient Mills County Emergency Medical Services (EMS) System that allows for quality care for the persons living, working or traveling in Mills County. Exercising said necessary power and function includes, but is not limited to, the establishment of a Mills County emergency medical services advisory council and the proposition of either a local option income surtax or ad valorem property tax to fund EMS to be voted upon by the Mills County voters.

**NOW, BE IT FURTHER RESOLVED**, if a proposition to fund EMS through either a local option surtax or ad valorem property tax, or some combination thereof, fails to receive a favorable vote by at least sixty percent of those voting on the question, this resolution shall be deemed null and void.

Passed and adopted this 12<sup>th</sup> day of April, 2022.

Appointment to the EMS Advisory Board has been tabled until next week since Supervisor needed to abstain from voting and we need a quorum to do so.

Lu Anne Christiansen, Recorder requested to purchase 3 computers, 6 monitors and a connector from CDW in the amount of \$5873.61; amount may vary a little as per IT Director, Patrick Binns due to supply. Motion by Crouch, seconded by Vinton to approve the purchases. Motion carried on vote: Ayes: 2, Nays: 0.

Motion by Crouch, seconded by Vinton to authorize the Chair to sign Gax #84 CDBG #13-NDRI-008 in the amount of \$13,176.00. Motion carried on vote: Ayes: 2, Nays: 0.

There being no further business to come before the Board, they adjourned to meet on April 15, 2022.

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Carol Vinton, Chair

ATTEST: \_\_\_\_\_  
Carol Robertson, Auditor