

The Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 12th day of January, 2021 at the Mills County Courthouse in Glenwood with Supervisors Lonnie Mayberry, Carol Vinton, and Richard Crouch present in person.

Supervisor Crouch opened the meeting and since the Courthouse opened to the public on July 13th the Board will no longer be streaming live. Once the meetings are over and approved at the next meeting, they will be posted to the County website on the YouTube Channel link which is provided on the Agenda and on the County website.

Motion by Mayberry, seconded by Vinton to approve the January 12, 2021 consent agenda which also includes approval of the accounts payable, and the minutes for January 5, 2021. Motion carried on vote: Ayes-3, Nays-0.

Motion by Mayberry, seconded by Vinton to go into closed session at 8:23 a.m. per Iowa Code 21.5.1(j) to discuss the purchase of particular real estate only when premature disclosures could be reasonable expected to increase the price the governmental body would have to pay for that property. Motion carried on vote: Ayes: 3, Nays: 0. Roll call: Crouch – Aye, Mayberry – Aye, Vinton; Aye.

Motion by Mayberry, seconded by Vinton to return to open session at 8:37 a.m. Motion carried on vote: Ayes; 3, Nays: 0. Roll call; Crouch – Aye, Mayberry – Aye, Vinton – Aye.

Motion by Mayberry, seconded by Vinton to accept the recommendations of the County Attorney on this matter. Motion carried on vote. Ayes: 3, Nays: 0.

Julie Lynes, Public Health Administrator was present with updates. They are having three clinics a week to vaccinate the 1A population currently. They are ready to move forward with the next level as soon as they are allowed by the State. Lynes also reported that they should be moving to the former Secondary Roads administration building next week so they were busy preparing for that.

Larry Hurst, EMA/Communications/E-911 Director & Susan Wiegel, Communications Supervisor joined the session at this time to request approval of hiring two 911 Communication employees. Motion by Mayberry, seconded by Vinton at the recommendation of Hurst to hire Sarah Franks who has 5 years dispatch experience at a rate of \$18.68/hour and Morgan Alexander who has no previous dispatch experience at a salary of \$17.67/hour. These salaries are per the union salary. Both have passed all medical, drug screen & psychological testing. Once approved, start dates will coincide with HR timeframe. Motion carried on vote: Ayes: 3, Nays: 0.

Mills County Engineer Cory Gaston joined the session for his regular scheduled appointment. Gaston stated he did not have any utilities to report and no other agenda items to approve. Gaston stated they had moved into their new Secondary Roads Administration/Shop. They are still working with the contractor on 2 punch lists. They are hoping to pour the front parking lot this week due to warmer weather. Gaston also reported that he received correspondence from FEMA on the reimbursement. Gaston also stated he has sent in for reimbursement for the tap project which is the Bridge on the Trace. Currently the funding is coming from the Engineers Local Option annual distribution.

Motion by Mayberry, seconded by Vinton to appoint the following to the Magistrate Nominating Commission for a 6-year term; Grant Dean, Peggy Phelps and Berkeley Greenwood. Motion carried on vote. Ayes: 3; Nays: 0.

Darin Whatcott, Building and Zoning was present via zoom to request that the Board of Supervisors re-appoint Jenny Warren to a 5-year term with the Board of Adjustment. Motion by

Mayberry, seconded by Vinton to approve the re-appointment. Motion carried on vote. Ayes:3; Nays; 0.

The next item on the agenda was approval of Resolution 21-02 Distribution of Soil Extraction Surcharge Administration Fees. Motion by Mayberry, seconded by Vinton to approve. Motion carried on vote. Ayes; 3; Nays: 0. Roll Call vote: Crouch – Aye, Mayberry – Aye and Vinton – Aye.

RESOLUTION 21-02

A RESOLUTION TO DISTRIBUTE SOIL EXTRACTION SURCHARGE PROCEEDS

WHEREAS, Chapter 27 of the Mills County Ordinances regulates soil and resource extraction within Mills County; and

WHEREAS, said Chapter 27, in conjunction with a resolution of the Mills County Board of Supervisors, establishes a soil extraction surcharge or fee; and

WHEREAS, pursuant to said Chapter 27, the Mills County Building and Zoning Department provides administration, oversight, and enforcement for soil extraction permitting and assessment of the applicable surcharge; and

WHEREAS, such administration, oversight, and enforcement significantly increase the workload for the Mills County Building and Zoning Department; and

WHEREAS, the Mills County Board of Supervisors finds it to be in the best interest of Mills County to distribute a portion of the proceeds from the soil extraction surcharge to the Mills County Building and Zoning Department.

THEREFORE BE IT RESOLVED by the Mills County Board of Supervisors that thirty-five percent (35%) of the proceeds, up to thirty-five thousand dollars (\$35,000.00) per year, obtained from the soil extraction surcharge shall be retained by the Mills County Building and Zoning Department to compensate for their administration, oversight, and enforcement of the soil extraction ordinances, permits, and surcharge. **Approved** this 12th day of January 2021.

Jill Ford, Treasurer joined the session at this time to present Resolution 21-01 Depository Policy and Investment Policy. Motion by Mayberry, seconded by Vinton to approve Resolution 21-01 which includes Depository and the Mills County Investment Policy. Motion carried on vote. Ayes: 3, Nays: 0. Roll Call: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

RESOLUTION 21-01

BE IT RESOLVED by the Board of Supervisors of Mills County, Iowa on this 12nd day of January, 2021: that we do hereby designate the following named banks to be depositories for the state, county, and other public revenue funds that the Treasurer is responsible for in amounts not to exceed the amount named opposite each said designated depositories and that the Mills County Treasurer is hereby authorized to deposit the state, county and all other public funds in amounts not to exceed in the aggregate that amount named for said bank as follows:

Name of Depository	Location	Maximum Deposit Under This Resolution
Glenwood State Bank	Glenwood, IA	\$20,000,000.00
First National Bank	Glenwood, IA	\$1,000,000.00
Malvern Bank	Malvern, IA	\$10,000,000.00
Houghton State Bank	Emerson, IA	\$3,000,000.00

Glenwood State Bank, Tabor	Tabor, IA	\$4,000,000.00
Great Western Bank	Glenwood, IA	\$1,000,000.00
Iowa Public Agency Investment Trust (IPAIT)	Des Moines, IA	\$1,000,000.00

Ford also presented the Annual Report. Motion by Mayberry, seconded by Vinton to receive the Semi-Annual Report and publish. Motion carried on vote. Ayes: 3; Nays: 0.

Date - 1/05/21
Time - 11:43:33

Mills County - Accounting
Semi-Annual Report

Program - TR20501
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Certification Date 01/05/2021

Jill Ford, Treasurer-Mills County, Glenwood, IA
For the period from July - December, Inclusive
Statement of Account By Fund

Fund	Balance July	Revenues	Total to be Accounted for	Disbursements	Fund Balance December	Auditor's Warrants Outstanding
01 General Basic	2,538,842.86	6,504,870.79	9,043,713.65	7,166,522.35	1,877,191.30	146,774.25
02 General Supplemental	1,729,697.07	1,518,627.24	3,248,324.31	1,238,225.96	2,010,098.35	69,056.74
03 Rural Services Basic	1,201,996.78	2,090,617.48	3,292,614.26	663,052.61	2,629,561.65	6,291.30
05 Secondary Roads	2,791,762.95	3,387,006.40	6,178,769.35	4,389,997.71	1,788,771.64	102,134.94
06 Revenue Sharing	.00	.00	.00	.00	.00	.00
10 Drivers License Pilot Project	.50	34,738.00	34,737.50	34,738.00	.50	.00
11 County Municipal Assistance	.00	.00	.00	.00	.00	.00
12 Capital Projects	77,392.83	.00	77,392.83	.00	77,392.83	.00
13 Debt Service	227,836.46	499,577.28	727,413.74	125,035.00	602,378.74	500.00
14 Drainage Control	3,939,258.35	1,533,816.98	5,473,075.33	2,185,017.33	3,288,058.00	1,506,056.06
16 Joint Disaster Service	207,682.39	224,497.96	432,180.35	167,558.14	264,622.21	1,323.85
18 Property Tax Agency	494,584.55	905,452.70	1,400,037.25	668,344.62	731,692.63	2,506.76
20 Township Control	2,603.83	287,228.71	289,832.54	282,892.74	6,939.80	.00
21 Corporation Control	39,063.42	2,078,292.41	2,117,355.83	2,093,645.24	23,710.59	.00
22 School Control	98,865.80	8,810,455.99	8,909,321.79	8,708,164.29	201,157.50	.00
23 Area School Control	9,710.78	830,575.92	840,286.70	820,332.10	19,954.60	.00
24 Decat	.00	.00	.00	.00	.00	.00
29 County Ag. Extension	1,850.41	153,155.58	155,005.99	151,269.79	3,736.20	.00
30 Co. Cons. Land Aqu. Trust	147,669.42	25.00	147,694.42	.00	147,694.42	.00
31 County Assessor	727,498.88	274,163.13	1,001,662.01	169,742.37	831,919.64	4,124.85
32 Motor Vehicle Trust	220,637.24	2,028,174.69	2,248,811.93	2,046,515.75	202,296.18	.00
33 Use Tax Trust	354,320.12	1,336,700.31	1,691,020.43	1,398,730.77	292,289.66	.00
34 City Special Assesmet Control	307.00	3,535.34	3,842.34	4,895.35	1,053.01	.00
35 Tax Redemption Trust	1,366.99	60,912.82	62,279.81	60,912.82	1,366.99	.00
36 Mh/Dd Services Fund	118,216.82	221,828.27	340,045.09	204,314.60	135,730.49	830.46
37 Data Processing	.00	.00	.00	.00	.00	.00
40 Recorders Record Management	3,825.54	1,986.00	5,811.54	.00	5,811.54	.00
41 Reap Trust	32,077.65	10,849.00	42,926.65	.00	42,926.65	.00
42 Anatomical Gift Fund	.00	.00	.00	.00	.00	.00
43 Holding Account	2,784.45	.00	2,784.45	.00	2,784.45	.00
44 Urban Renewal Tax revenue fund	298,001.54	374,093.52	672,095.06	31,233.75	640,861.31	550.00
45 Feed Energy UR TIF Rebate	.00	.00	.00	.00	.00	.00
46 MAM I-29/34 UR TIF Rebate	.00	.00	.00	.00	.00	.00
47 Recorders Electronic Fund	1,451.00	1,986.00	3,437.00	1,986.00	1,451.00	.00
48 Woodfield UR Tax Revenue	36,655.04	74,252.67	110,907.71	110,907.04	.67	.00
52 Co Atty Collection	6,064.10	874.41	6,938.51	.00	6,938.51	.00
53 Dare	.00	.00	.00	.00	.00	.00
54 K9 Fund	13,576.78	27,983.55	41,560.33	18,897.80	22,662.53	.00
55 Drug Forfeiture	8,322.13	.00	8,322.13	.00	8,322.13	.00
56 Explores	.00	.00	.00	.00	.00	.00
57 County Attorney Drug Dollars	1,107.89	.00	1,107.89	.00	1,107.89	.00
59 MI Trust and Agency	.00	.00	.00	.00	.00	.00
60 County Conservation	229,320.79	5,130.00	234,450.79	20,052.90	214,397.89	50.00
77 E911 surcharge	219,978.20	95,935.57	315,913.77	49,148.13	266,765.64	.00
78 E911 Contributions	44,453.82	2,839.56	47,293.38	.00	47,293.38	.00
79 Bunge	.00	.00	.00	.00	.00	.00
85 Health Reimb Account	347,104.89	120,498.00	467,602.89	64,690.31	402,912.58	.00
99 Woodlands Benefited Water Dist	.00	.00	.00	.00	.00	.00
	16,175,888.27	33,500,681.28	49,676,569.55	32,876,823.47	16,799,746.08	1,840,199.21

Grant Anderson of MAPA joined the session at this time in Cara Morgan's absence to give updates on the CDBG projects. The Board shared concerns regarding the length of time it is taking to receive the funding so that the Contractor Empire Construction can be paid. These GAX requests somehow had been overlooked by the State, and this Company has had to wait two months for repayment on this project & explained that is not good business. Anderson said we should have the funding today according to his reports, and the County will do a handwritten claim to pay Empire Construction. Motion by Vinton, seconded by Mayberry to authorize the Chair to sign GAX#62 for payments to University of Iowa; \$11,665, JEO Consulting; \$26,428, and Empire Construction \$139,279 for a total cost of \$177,372. Motion carried on vote: Ayes: 3, Nays: 0.

Motion by Vinton seconded by Mayberry to approve payment application #3 Nishnabotna Watershed Site 14. Motion carried on vote. Ayes: 3; Nays: 0.

Ken Demlow of HR Green was present and Jeff Roiland of WIN was present on Zoom to approve WIN's contract. Demlow went over clarification on what WIN's contract stated. RFP's will be built by both companies, and construction and oversight will also be done by both. Roiland stated the first project needs to be completed by June of 21. Motion by Mayberry, seconded by Vinton to approve the WIN contract and authorize the Chair to sign. Motion carried on vote. Ayes: 3; Nays: 0.

Jolene Esary, Payroll/HR Specialist joined the Board along with Representatives from Group Benefits partners to go over the County's HRA & HSA insurance plan through ISAC, Wellmark Blue Cross & Blue Shield and other benefits provided.

There being no further business to come before the Board at this time, they adjourned to meet on Tuesday, January 19, 2021.

Richard Crouch, Chairman

ATTEST:

Carol Robertson, Auditor