

Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

Mills County Auditor Carol Robertson called the meeting to order on January 5, 2021 and asked for a motion to appoint a Chair to the Board of Supervisors.

Motion by Mayberry seconded by Vinton to appoint Richard Crouch as Board of Supervisor Chair. Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Mayberry to appoint Carol Vinton as Vice Chair of the Board of Supervisors. Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Vinton to approve the January 5, 2021 reorganization agenda as presented. Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Vinton seconded by Mayberry to designate the Glenwood Opinion Tribune and The Malvern Leader Beacon as official county newspapers.  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Vinton to authorize the Auditor to issue checks when the Board is not in session for freight, express, postage, gas, water, lights, telephone, court reporting and claims with due dates to be paid before an upcoming Accounts Payable date.  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Vinton seconded by Mayberry to designate Dr. Baer as medical examiner. The appointment of a Deputy examiner will be put on later.  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Vinton to approve the following paid holidays for 2021:  
New Year's Day – Friday, January 1, 2021  
Presidents Day – Monday, February 15, 2021  
Memorial Day – Monday, May 31, 2021  
Independence Day – Monday, July 5, 2021  
Labor Day – Monday, September 6, 2021  
Veterans Day – Thursday, November 11, 2021  
Thanksgiving Day & Floating Holiday – Thursday & Friday, November 25th and 26th, 2021  
Christmas & Floating Holiday – Friday, December 24<sup>th</sup> and Monday, December 27, 2021  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Vinton seconded by Crouch to require County Officials to obtain prior approval before purchasing furniture, fixtures or Equipment that exceed \$500.  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Vinton to approve emergency expenses.  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Mayberry seconded by Vinton to approve the appointment of Mills County residents who are eligible to serve as members of the Mills County Condemnation Commission.

**Real Estate Brokers or Licensed Real Estate Salespeople**

Fran Rainey, (Glenwood) Jim Hughes, (Glenwood) Elaine Burwell, (Glenwood)  
Jeff Goos (Silver City), Ed Cambridge, (Glenwood) LeAnn Knudtson, (Glenwood)  
Mary Ann Sell, (Glenwood) Lynn Christensen, (Hastings)

**Owners of City Property**

Jeff Richards, (Emerson) Scott Erickson, (Glenwood/Malvern) Ryan Wilgenbusch (Malvern)  
Jim Tucker, (Glenwood) Donna Rieken, (Henderson) Alicia Hagen, (Malvern)  
Jacque Young, (Glenwood) Richard Roenfeld, (Silver City), Doug Burchett, (Malvern) Tom Mulholland, (Malvern)  
Mary Jane Adams, (Emerson) Andy Young (Pacific Junction)

**Owner/Operator Ag Property**

Ryan Goy, (Glenwood) Lynn Goos, (Silver City) Christopher Dashner, (Pacific Junction)  
Wanda Ewalt, (Tabor) Gary Maher, (Imogene) Denise Crawford, (Glenwood)  
Deanna Johnson, (Mineola) John Jens, (Glenwood) Lyn Mintle, (Glenwood)  
Orla Jean Jackson, (Henderson) Randy Greiner, (Malvern)  
Leroy Stortenbecker, (Malvern)

**Knowledge of property values such as bankers, auctioneers, property managers, property appraisers, and persons responsible for making loans**

Grant Dean, (Glenwood) Justin Ewalt, (Emerson)  
Jay Burdic, (Malvern) Monte West, (Malvern)  
Jodi Evans, (Glenwood) Rod Seipold, (Hastings)  
Sharon LeMaster, (Glenwood) John Paul, (Henderson)  
Lee Dinklage, (Malvern)  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Crouch seconded by Vinton to approve Supervisor Committee Assignments for 2021 as presented and authorize Mills County Auditor to notify representatives of the committee assignments:

Board of Health: Crouch Alt. Vinton  
Nishna Productions: Crouch Alt. Vinton  
Emergency Mgmt. Comm: Crouch Alt. Mayberry  
Loess Hills Alliance: Mayberry Alt. Vinton  
Loess Hills Authority: Mayberry Alt. Vinton  
Mills County Conservation Board: Mayberry Alt. Crouch  
Hungry Canyons: Mayberry Alt. Crouch  
E-911 Board: Crouch Alt. Mayberry  
Mills County Tourism: Vinton  
Golden Hills RC&D: Vinton Alt. Crouch  
MAPA Board of Directors: Vinton Alt. Crouch  
MAPA Council of Officials: Vinton Alt. Crouch  
MAPA RFA/Policy Technical: Crouch Alt. Vinton  
MAPA Finance Committee: Vinton Alt. Crouch  
ESA: Crouch Alt. Mayberry  
SWIA Regional Mental Health Board & DHS Committee: Crouch  
SWI Detention: Mayberry Alt. Vinton  
4<sup>th</sup> Judicial Corrections: Mayberry Alt. Crouch  
SWITA/SWIPCO: Crouch Alt. Mayberry  
Iowa Workforce Development: Mayberry  
Veteran Affairs Liaison: Crouch Alt. Vinton  
West Central Community Action: Vinton Alt. Mayberry  
Glenwood Public Library Foundation: Vinton  
Boost 4 Families: Vinton Alt. Mayberry  
Safety Committee: Mayberry, Crouch, Vinton  
Mills County Economic Development: Mayberry Alt. Crouch, Vinton  
Courthouse Security: Mayberry, Crouch, Vinton  
Healthy Mills Co. Coalition – Vinton  
Mills Co. Child Abuse Prevention Council – Vinton  
JLUS (Joint Land Use) Offutt – Crouch  
Heartland 2050 – Mayberry  
Mills County Planning & Zoning Board – Mayberry Alt. Vinton  
Mills County Board of Adjustment – Crouch Alt. Vinton  
City of Glenwood Board of Adjustment – Vinton  
City of Glenwood Planning & Zoning – Crouch Alt. Vinton  
East/West Nishnabotna – Crouch Alt. Vinton  
Mills County Trails Committee – Mayberry Alt. Vinton  
Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Vinton seconded by Mayberry to approve the mileage reimbursement rate for Mills County employees to remain at .55 cents per mile. Motion carried on a vote: Ayes: 3 Nays: 0

Motion by Vinton seconded by Mayberry to set Mills County Board of Supervisors regularly scheduled meetings on Tuesdays at 8:15 unless specified otherwise.  
Motion carried on a vote: Ayes: 3 Nays: 0

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Richard Crouch, Chair

ATTEST:

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Carol Robertson, Auditor

## REGULAR MEETING MINUTES

The regular meeting of January 5, 2021 was called to order with Lonnie Mayberry, Richard Crouch and Carol Vinton present.

The regular meeting was opened by Chairman Richard Crouch. Motion by Vinton seconded by Mayberry to approve the January 5, 2021 consent agenda and the December 29, 2020 minutes as presented. Motion carried on a vote: Ayes: 3 Nays: 0

Larry Hurst-Emergency Management Agency Director & Julie Lynes-Public Health Administrator reported updates on COVID-19. Lynes shared that to date we have moved to a 13.4 % positivity rate for the two-week period. Lynes also shared that ½ of the vaccines allocated have been given out to the 1A group and the State has now expanded those qualifying in the 1A group are those that are direct care workers; direct care of personal attendants, laundry & food service or transportation workers, may also include; dentists, orthodontists, pharmacists and others in the health care related profession who have direct contact with the public. Lynes also presented that she had applied and been approved for a FEMA cares grant in the amount of \$20,000 which pays for forced labor; includes OT pay for staff and PPE supplies. Lynes explained that this funding would pay for those individuals in management that normally do not qualify for OT but have OT hours spent during the pandemic. Lynes explained her Nursing Program Coordinator; Lorri Greiner had over 240 hours of time on the books and they had been paying her and others overtime from another grant funding source. Lynes also stated another of their grant funding sources where they were to be teaching in the classrooms and due to COVID were unable to be in person so they purchased items for the school kids that they could all use, such as water bottles.

Mills County Engineer Cory Gaston joined the session for his scheduled appointment. Gaston requested that the Board approve final pay voucher for project FM-C065(107)-55-65 Levi, Kidd HMA resurfacing to Henningsen Construction. There is no payment required only final approval of the voucher. Motion by Vinton seconded by Mayberry to authorize the Chair to sign the voucher for final approval. Gaston told the Board that they were going to move a few items to the new administration and shop building but the big move is set for Friday, January 8<sup>th</sup>. Gaston also updated the Board it has been 90 days after his appeal on the FEMA reimbursement on the Jahnke Bridge. Gaston also stated that after the last snow, within 48 hours the 440 miles of County roads had been cleared.

Darin Whatcott/Holly Jackson of Building & Zoning updated the Board. They have no applications currently to go before the Board of Adjustment. The Planning & Zoning Commission will continue to review Chapter 27 and they will be working with Economic Development on reviewing & updating the Comprehensive Plan. Whatcott updated that there were a lot of remodel projects along with the demolitions of the FEMA buyouts have kept the department busy. After final discussions regarding the proposed Soil Extraction Fee Schedule between the Engineer, Supervisors and Building & Zoning it was decided that the Zoning would receive 35 % of the fee and capped at \$35,000 with an annual review. This will be re-written with the changes and be on the agenda for approval at next week's meeting.

Paul Hathaway was present for updates on the Mills County Soil & Water Conservation District projects. Hathaway thanked the Board for their annual contribution and went over the financial report with the Board.

Jeff Roiland with Western Iowa Network and Ken Demlow of HRGreen were present to go over their Contracts regarding the fiber with the County. Patrick Binns, Mills County IT Director & Tyler Loontjer, Assistant County Attorney were present for discussion of the contracts. Loontjer pointed out that in HRGreen's contract they are to review the WIN contract as part of their process. Loontjer had no major concerns other than a couple items he identified and felt that the HRGreen contract could be signed by the Board today and then Demlow's group could review the other one. Motion by Mayberry seconded by Vinton to approve the HRGreen contract for services and during next week's scheduled meeting the WIN contract could be approved. Motion carried on vote: Ayes: 3, Nays: 0.

Sheriff Travis Oetter and Sargent Josh England was present to request approval of a bid from Marathon Engineering to repair the damages incurred by an inmate for the padded cell, the cost is \$4,950. A member of the inmate's family has stated they will reimburse the County for these expenses. However, the contractor is out 45-60 days for scheduling. Motion by Mayberry seconded by Vinton to approve the bid that was presented. Motion carried on vote. Ayes: 3, Nays: 0.

The Auditor presented the credit card policy and asked the Sheriff to please look over and evaluate the number of cards their department has. Sheriff Oetter said he would look things over and determine what their department's needs were. The County will contact all the departments and evaluate the number of cards.

There being no further business to come before the Board, they adjourned to meet on Tuesday, January 12, 2021.

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Richard Crouch, Chair

ATTEST:

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Carol Robertson, Auditor