

**Mills County Veterans Affairs/ Minutes**  
**602 South Locust Street, Glenwood, Iowa 51534**

**January 6, 2021**

To: All VA Commissioners, Board of Supervisors Liaison

From: *Elizabeth Richardson*, Administrator      *Christina Hankins*, Caseworker

*Jim Schoening*, Chair 2022      *Paul Hathaway*, 2020

*Jeanne Wilkins*, 2022      *Yolanda Hardesty*, 2021

*Jess Cook*, 2021      *Richard Crouch*, Board of Supervisors, Since 2003

**Re: December Regular Meeting      8:30 am.**

**Location:      VA Office and Via Phone Call per County Procedures due to COVID-19**

**Any member of the public who would like to join in should call the office at (712) 527-5621 for more information.**

**A. Pledge of Allegiance**

**B. Roll Call**

**C. Old Business**

1. Approval of Minutes from December 2020 meeting.
2. Discussion/update from Richard re outdoor sign for office.

**D. Reports and Outreach**

1. Administrator's Monthly Reports
  - a. Office Activities Report
  - Communication and Forms Reports
2. Clerk's Monthly Reports
  - a. DAV Van Report
  - b. Area Nursing Homes

**E. New Business**

1. Commissioners Update
2. GRC Update
3. Budget Amendment for next fiscal year
4. Veteran Assistance

Discussion regarding two different applications for assistance. Both claims for assistance will be tabled for further information and evaluation of what other assistance they may receive from MCPH.

5. Chair is seeking motion to adjourn regular meeting and move to a closed session to discuss annual performance evaluation for Administrator, Elizabeth. Motion was made by Jess, seconded by Yolanda.  
The Regular Meeting was adjourned at 10:30 am. Elizabeth was excused.

Upcoming Events:

January 7, 2021 – Glenwood American Legion Post 141 Auxiliary Meeting, 7 pm

February 11, 2021- Monthly Commissioner's Meeting